



SASKATOON CHRISTIAN SCHOOL

SCHOOL RE-OPENING PLAN 2020-2021

THIS PLAN WILL EVOLVE AS REQUIRED BY EMERGING HEALTH RISK ASSESSMENTS.

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OUR MISSION, VISION AND VALUES WILL GUIDE OUR DECISION MAKING

Saskatoon Christian School (SCS) is a K-12 faith-based school offering Christian instruction that conforms with the Ministry of Education's goals and requirements for Saskatchewan students.

We are a community committed to learning and, as such, we strive to provide engaging and enriching learning experiences for all our students. Our aim is to nurture the talents of every child. From the child-centred and play-based activities of our early elementary programming through to the mastery of key skills and the pursuit of individual passions, SCS aims to foster not only academic potential but a lifelong love of learning.

At SCS, learning takes place as much inside the classroom as out. We offer a broad range of extracurricular programs including athletics, music, drama, and outdoor education. Additionally, our students are active participants in their local community and abroad, contributing and raising awareness through service to others.

OUR VISION

To develop godly stewards who glorify Christ spiritually, intellectually, socially, and physically.

OUR MISSION

To assist families by providing a Christ-centred education that disciples students to strengthen the family, serve the Church, and influence the world.

OUR VALUES

CHRIST-CENTRED

We believe that Jesus Christ is the way, the truth, and the life.

PARTNERSHIP WITH HOME AND CHURCH

We recognize the influence of home and church as an expression of the body of Christ in providing a Christ-centred education.

UNITY WITHIN DIVERSITY

We believe the diverse expressions and traditions of the Church can support and promote the vision and mission of SCS.

NURTURING ENVIRONMENT

We believe a safe, caring, and encouraging experience fosters the development of Christian character.

EXCELLENCE - SPIRITUAL, ACADEMIC, RELATIONAL, PHYSICAL

We believe giving our best honours Jesus Christ.

PREPARING FOR FALL 2020: GUIDELINES FOR THE SUCCESSFUL REOPENING OF SCS

INTRODUCTION

On June 9, 2020, the Government of Saskatchewan announced that “Saskatchewan pre-Kindergarten to grade 12 schools will resume in-classroom learning for the upcoming school year.” Additionally, the news release states:

The Government of Saskatchewan’s priority continues to be the health and safety of students, staff, and caregivers. The Chief Medical Health Officer will continue providing advice and recommendations as the planning and implementation process takes place.

Further:

While a return to the classroom in the fall is the scenario being planned for, there will be contingency plans in place in the event that there becomes an elevated transmission risk, and in-class learning cannot resume as planned, either regionally or provincially.

Return to in-school learning will comply with the [Re-Open Saskatchewan Plan](#) that outlines detailed safety guidelines and procedures.

Recent events have allowed us to reflect on and learn more about how to meet the needs of our students. This has provided us with an opportunity to strengthen our ability to create learning experiences that inspire all students to reach their potential.

Please note that staff are expected to be physically present in the school building. All students are also required to participate in a Saskatchewan learning program regardless of whether the instruction is face-to-face or through online programming.

STUDENT AND STAFF SAFETY – COVID-19 INFORMATION

COVID-19 INFORMATION

COVID-19 is a virus that spreads through close person-to-person contact. The infection transmits primarily via coughing and sneezing (droplet transmission). It can also be spread by touching surfaces with the virus on it and then touching your mouth, nose, or eyes before washing your hands.

Symptoms of COVID-19 are like other respiratory illnesses, including the flu and common cold. Symptoms of COVID-19 can be found [here](#).

As a respiratory illness, the best method to protect yourself against COVID-19 is to practice every day [preventive actions](#), including:

- Proper cough and sneezing etiquette (into a tissue or the bend of your elbow).
- When physical distancing is not achievable, wear a mask.
- Wash your hands often with soap and water; if soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Clean and disinfect your home regularly.
- Maintain safe food practices.
- Avoid close contact with people who are sick.
- Avoid unnecessary travel to affected areas.
- Avoid large crowds and practice physical distancing (do not shake hands, hug, or kiss).

SELF-ISOLATION AND SELF-MONITORING

[Self-monitoring](#) is paying attention to your health and identifying any symptoms of illness. The Government of Saskatchewan recommends everyone to self-monitor. If you begin displaying symptoms, you should self-isolate and contact HealthLine at 811 for directions for testing.

[Self-isolation](#) is required if you have been diagnosed with COVID-19, or recently returned from travelling internationally. If you are experiencing cold or flu-like symptoms, contact HealthLine at 811. You may be told to self-isolate, which means stay at home until you receive the results of your test. You are also asked to continue to monitor yourself for symptoms, avoid all contact with others, and follow local public health authority advice. If you have COVID-19, you must isolate until you have medical confirmation that you are illness-free.

IF A STUDENT IS SICK

If a student is experiencing cold or flu-like symptoms (see Appendix A), they **MUST NOT** attend school. Parents/caregivers should contact HealthLine at 811 for direction.

If the student is referred for testing, they must remain home and self-isolate until they have received their results and direction from the health authority.

IF A STUDENT BECOMES SICK AT SCHOOL

Not all students with symptoms consistent with COVID-19 will have the disease, but processes to mitigate the risk of transmission of COVID-19 must be followed.

If a student is exhibiting symptoms suggestive of COVID-19 (see Appendix A), the following steps will be taken to minimize the risk of exposure to others:

1. If, while at school, a staff member identifies a student exhibiting one or more of the symptoms of

COVID-19 (as set out in Appendix A), the staff member shall:

- a. immediately remove the student from the classroom to a designated isolation area:
 - i. in a respectful manner that protects the privacy of the student; and,
 - ii. in a manner that is as safe as possible for the staff members and other students and staff.
 - b. notify the principal or designate.
2. In all interactions with the student, staff members shall:
- a. maintain physical distancing from the student as much as possible.
 - b. wear a medical mask and face shield if a face shield is available.
 - c. avoid contact with the student's respiratory secretions.
 - d. provide the student with a face shield (if available) and request the student to wear it.
 - e. provide the student with a face mask, if the student is not wearing one, and request the student to wear it provided the student is not in respiratory distress.
 - f. wash their hands adequately with soap and water or use hand sanitizer before and after attending to the student; and,
 - g. dispose of disposable PPE and arrange for any non-disposable PPE (i.e., face shield) to be cleaned and disinfected.
3. The principal or designate shall, as soon as reasonably possible:
- a. call parents or caregivers to pick up and remove their child from the school to a location where the child may self-isolate and instruct them to call 811 as soon as possible.
 - b. arrange for the cleaning and disinfection of the isolation room as soon as reasonably possible, the student's classroom and, in particular, the student's desk and surrounding desks and any other common touch items in the classroom and/or other school facility (i.e., washroom) to which the student would have had access that school-day by custodial staff; and,
 - c. advise the Executive Director or designate.
4. If a case of COVID-19 is confirmed by the Saskatchewan Health Authority (SHA), the Executive Director or designate will arrange for any other steps that may be required by SHA Public Health.
5. Any and all communications regarding the student or further action that might need to be taken by the staff, students or school must be done only by or with the approval of the Executive Director or designate in consultation with Public Health.
6. SCS will:
- a. set up a designated isolation room in the school.
 - b. ensure that appropriately sized medical face masks, face shields and hand sanitizer are readily available in all classrooms in the school.
 - c. keep accurate and up-to-date records of attendance and seating arrangements to support public health investigation and contact tracing.

- d. establish standardized procedures for cleaning and disinfecting classrooms and high touch surfaces and student work stations, including designating the employees who shall be responsible for these tasks, noting that all requirements associated with the increased sanitization and disinfection of facilities including common areas will be completed by custodial staff throughout the day; and,
- e. establish standardized procedures for the disposal of PPE equipment.

IF A STUDENT OR STAFF MEMBER TESTS POSITIVE FOR COVID-19

Direction from the Saskatchewan Health Authority will be forthcoming.

CURRICULUM, INSTRUCTION, AND ASSESSMENT

Teachers will plan and provide engaging learning opportunities for all outcomes within all subject areas from a Christian worldview. Students will be responsible for demonstrating understanding in all outcomes of the curriculum.

All teachers will implement Google Classroom as their primary online platform to communicate with students/families to support in-class lessons when possible.

Note: Providing learning supports using an online platform is not the same as online teaching and learning.

PERFORMING ARTS GUIDELINES

A performing arts program may be offered. We will consult the Performing Arts Guidelines in the [Re-Open Saskatchewan Plan](#) to determine the programs that will be offered in the fall.

EXTRACURRICULAR PROGRAMS

Plans for extracurricular activities and other gatherings will be developed in consultation with the Chief Medical Health Officer once the group/gathering limits for fall 2020 are finalized.

SCHOOL OPERATIONS

A safe and orderly environment has always been a primary consideration for our operational plans. Saskatoon Christian School will follow the guidelines and recommendations of the Chief Medical Health Officer to reduce the risk of infection and contain any potential spread of COVID-19.

STUDENT GROUPING

As much as possible, student groups (cohorts) will remain consistent in the elementary side of Saskatoon Christian School to limit the number of student interactions during the school day. This will also assist public health officials in their efforts to trace contacts and contain an outbreak, if necessary.

The high school students at SCS will be adopting a block schedule for 2020-2021. A block schedule means student will be taking fewer classes per day while maintaining the option to achieve ten credits per school year. The details of the block schedule will be determined and communicated shortly.

The rationale for student groups/block schedules include:

- Students and teachers will have fewer interactions and transitions.
- Extended interactions between multiple groups of students will be reduced.
- Breaks can be staggered and coordinated.
- If it is necessary to return to online learning or move to a hybrid approach, students and teachers will be responsible for fewer courses at one time.

SCHOOL ARRIVAL AND DEPARTURE

Saskatoon Christian School has designated entry muster points for elementary students to gather and enter with their specific class group. When it is too cold to remain outside, students will go directly to their classrooms avoiding close contact with staff and students from other cohorts. Parents and caregivers are asked to transport their own children when possible. Picking up and dropping off students outside of the building is expected, unless there is a need for the parent or caregiver to enter the school, at which time we request that only one parent/caregiver enter.

If parents or caregivers must enter the school during arrival and departure times, they will be required to fill out a health screening questionnaire, sign an entry and departure log, and sanitize their hands before entering the building. All visitors will be required to wear a mask while on school property.

The screening form can be filled out online ahead of the visit or on the paper forms available at each point of entry. This form will confirm they are in good health. These forms will be used if a contact-tracing investigation is necessary. In the school, parents and caregivers should maintain physical distance from staff and other students and should practice diligent hand hygiene.

Parents or caregivers who refuse to be screened will not be permitted entry into the school building.

For families picking up students from the After School Program, they should confirm pick up and drop off requirements with the Boys & Girls Clubs of Saskatoon.

ENTERING AND EXITING THE BUILDING

- Students are assigned to the separate entrances designated for elementary, middle years and secondary students. We request that they continue to use these doors exclusively.
- There will be appropriate door signage to ensure those entering the school have done a self-health check.
- There is hand sanitizer with a foot pump located at each entrance. Sanitize upon entering and leaving the building.

STUDENT AND STAFF MOVEMENT THROUGH THE SCHOOL

- Visual instructions for proper hand washing will be displayed by every sink.
- Directional arrows to support safe movement in schools will be implemented.
- Social distancing signage will be placed where necessary.

STUDENT ACCESS TO WATER

- Water bottle filling stations are available in the elementary hallway, the secondary hallway, and the foyer.
- Water fountains have been temporarily disabled.
- Students are asked to bring a reusable water bottle filled from home to school every day. This water bottle is for personal use and must not be shared with others.

WASHROOM PROTOCOLS

- All faucets to be upgraded to hands free.
- The number of students in a washroom at one time will be limited.
- Increased cleaning and sanitization will occur in all washrooms.
- Visual instructions for proper hand washing will be displayed by every sink.

RECESS BREAKS

As much as possible, logical student groups (cohorts) will stay together and physical distancing during non-instructional time will be promoted.

STUDENT REGISTRATION

Student registrations will be accepted in person, online, or by phone. If a family requires a meeting or a face-to-face conversation, they should contact the school to set up a meeting.

VISITORS

All visitors, including parents/caregivers, are required to contact the main office to make an appointment if they need to come into the school. Only essential visits will be permitted at this time.

Until further notice, there will be no external presentations/guest speakers allowed in the school.

ASSEMBLIES

- Assemblies and chapels will be limited to class groups.
- Large assemblies/meetings will occur virtually to limit interactions of students.
- If gatherings (meetings) occur, they will access large open spaces (i.e. large or small gym or outside) to allow for appropriate physical distancing.

CLASSROOM CONSIDERATIONS

In the Government of Saskatchewan's [Primary and Secondary Educational Institution Guidelines](#), schools are not required to meet a specific physical distance between individuals. With students – especially young children – maintaining physical distance is challenging. Saskatoon Christian School will focus on limiting physical contact between students and the use of shared materials used in day-to-day learning. Measures will include:

CLASSROOM SETUP

- Unnecessary furniture has been removed from classrooms to provide greater space between students and encourage new methods of interacting to avoid close contact.
- When possible, students will be arranged so they are not facing each other (e.g. arranged in rows rather than in small groups of four or a semi-circle).
- Area rugs and soft furnishings that cannot be easily cleaned have been removed.
- Each classroom will be organized to ensure the safest flow for student movement.
- Each classroom will determine the nearest hand washing/sanitation station that will have access to soap and paper towels.

LIMITING SHARED MATERIALS

- All students will be responsible for their own school supplies. Sharing of student personal supplies such as electronic devices, writing instruments, supplies, and food will not be allowed.
- Learning materials that are shared amongst students during classroom lessons will be reduced and sanitized. Items that cannot be easily cleaned and disinfected will not be used. No stuffed toys or porous items will be permitted.
- Computers used in the school that are shared by students will be cleaned between each use, and, where possible, the computers will be grouped to reduce the number of students using each machine.

ACTIVITIES AND INTERACTIONS

- Staff members will be encouraging students to limit physical contact and will be modeling new ways to interact using games that include basic principles such as 'two-arm lengths apart' and avoid close greetings like hugs or handshakes. Physically distant greetings such as air-fives and waves will be

encouraged.

- Classroom activities will be planned that avoid physical contact or the close gathering of students. Activities that require clustering around an item or small area will be avoided.
- At this time field trips requiring the use of buses or requiring vehicle use will not be permitted.

LOCKERS

To limit crowding and support cleaning, lockers will not be available, so students are asked to bring what they need for the day packed in their backpack.

- The elementary staff will develop plans for storage of student materials.
- Lockers will be made available by request based on physical need with appropriate distancing.

ONLINE CLASSES

SCS will provide a K-12 online option for families who have students with significant health concerns or are immune-compromised.

KINDERGARTEN CLASSROOM

Kindergarten programming looks different than other classrooms in the school. This program is unique in its pedagogical approach and addresses the specific needs of young children. As such, we are considering this classroom and learning environment differently. Considerations include:

- Ensuring healthy hygiene behaviours and practices are established through teaching protocols and procedures to students (handwashing, covering coughs and sneezes, avoiding touching the face).
- Understanding that young children are by nature physical and social beings, supporting students with limiting physical contact (avoiding hugs and handshakes, etc.) and instead encouraging “air high fives”, waves, winks, saying hello in sign language, giving the peace sign, etc.
- Rather than free play and movement throughout the classroom, limit play by creating small, consistent groups with procedures for students to move from one area of the room to another. For example, create smaller play groups that move at a time determined by the teacher from one area to another in the classroom. Handwashing should occur before entering each play area.
- Utilizing outdoor play spaces as much as possible.
- Utilizing materials that delineate individual spaces to sit. (i.e. hoops, marking tape, assigned chairs)
- Reducing the number of toys available. Remove toys that are hard to sanitize or clean. This includes soft toys. Many materials and games can remain in use if children are instructed to wash their hands before and after use. Instruct children to avoid putting toys/materials in their mouths. Do not use sand tables, water tables, and other sensory areas that are intended for multi-student use.
- Practicing physical distancing at snack and lunch times. Children are not allowed to participate in food preparation. Food from home must not be shared with other children.

- Creating bins/baggies of supplies for each student. Markers, scissors, crayons, playdough, etc. should all be individualized to one student and not shared between children.
- If mats are used, increasing the distance between them, and wiping after each use.
- Creating a cleaning schedule for the classroom to ensure surfaces and toys are cleaned regularly.

DISINFECTION PROTOCOL FOR SCHOOL START-UP

SUMMARY

To support a safe environment for students, staff, and families, regular disinfection of surfaces that individuals regularly touch will be of high importance. The disinfection of a surface is the process of applying a mixture of water and disinfectant (as per manufacturer's recommendation) to surfaces to kill any virus that may be present.

RATIONALE

- Prevent the transmission of COVID-19 through the disinfection of high touch surfaces throughout our facility.
- Coordinate tasks so everyone is working together to ensure a safe environment.
- Increase sanitization in areas where there is a higher possibility of transmission.

SANITIZATION PROCESS

A mixture of water and disinfectant per manufacturers recommendation is required. The mixture is placed in a pail or spray bottle depending on the method being used. Disinfection is not the action of cleaning a surface. It is the action of coating a surface with a light film of the disinfecting mixture and allowing it to air dry. The dry time allows for the disinfectant to work.

A spray bottle and rag or roll of paper towel must be available in every room of the facility. Disinfecting directives are as follows:

STAFF RESPONSIBILITIES

Administration:

Ensure disinfection procedure is followed.

Teachers and Support Staff:

- Disinfect any technology after use that others may come into contact with:
 - Photocopier
 - Staff room appliances
 - Telephones

- Assisting and supervising any disinfection performed by students within a classroom:
 - Computer keyboards
 - iPad/laptops
 - Student workstations
 - Toys after use
 - Student desks after snacks or lunches
- Inform caretakers when low on disinfectant in the classrooms
- All keyboards and mice used in computer labs must be disinfected

Caretaking Staff:

- Sanitization of touchpoints in schools will take place four times daily:
 - Immediately after school begins
 - Immediately after recess begins
 - Immediately after lunch
 - End of day when everyone has left
- Disinfecting of main push/pull points in hallways and entrances to be completed
 - Doorknobs
 - Crash bars
 - Light switches
 - Hand sanitizer stations
 - Push plates
 - Handrails
- Washrooms
 - Counter/vanity tops
 - Taps
 - Flush valves
 - Paper towel dispensers
 - Soap dispensers
 - Cubicle locking mechanisms
- Classrooms
 - Light switches
 - Interior doorknobs
 - Pencil sharpeners
 - Taps, sinks, countertops

Caretaking staff are to ensure that all paper products, soap, and hand sanitizer dispensers are always filled by checking them regularly. Spray bottles must be filled when needed. The building operator must be sure that the school is well stocked with soap, disinfectant, paper towel, and disposable gloves. Regular inventory must be taken, and supplies ordered in a timely fashion.

TRANSPORTATION

- Parents will be asked to transport their own children where possible.
- When we start using bussing for fieldtrips again, students will be assigned seats on buses, and a record of the seating plan will be kept, for contact tracing. Students who live in the same household should be seated together.
- Cleaning and sanitizing of buses or other vehicles used to transport students must be completed between each run.
- No travel for extracurricular activities is permitted at this time and staff are not to provide personal transportation.
- Student loading, unloading, and transfer procedures must be established that support physical distancing of all persons (except household members), when possible and should include:
 - Students start loading from the back seats to the front of the bus.
 - Where feasible, limit the number of students per bench unless from the same household.
 - Students start unloading from the front seats to the back of the bus.
- For the safety of all passengers, parents/caregivers of students requiring additional supports are recommended to wear masks when loading and unloading their student.

FOOD

FOOD BROUGHT FROM HOME

- Parents/caregivers will be asked to have student food provided in clean containers with their own utensils.
- Students should bring items for lunch that they can open unassisted to limit contact from others, such as reusable containers, juice box wrappers, screw tops.
- Each student will be encouraged to use reusable containers and utensils to limit garbage resulting from their lunch. Zero-waste lunch is preferred.
- Food must not be shared with other students and should be stored with the student's belongings.
- Students must not share utensils, dishes, and water bottles or drink containers.

CLASSROOM MEALS AND SNACKS

- Students staying at school over the lunch break must eat in their classrooms at their desk or in a designated area. The Multipurpose Room may continue to be used as a lunchroom, but may involve:
 - Alternate groupings to reduce the numbers of people dining together at one time.

- Removing/rearranging dining tables to maintain physical distancing.
- Staggering mealtimes to reduce the numbers of people present at any one time.
- There will be NO microwaves available for student use.
- There must be no common food items (e.g., salt and pepper shakers, ketchup).

HOT LUNCH

- School-supplied food will be delivered directly to the classroom.
- Utensils should be used to serve food items. Reusable utensils must be cleaned and sanitized after each use.
- Dispense cutlery, napkins, and other items to students rather than allowing them to pick up their own items.
- Students are not allowed to participate in food preparation for any nutrition program unless the students are participating in Commercial Cooking and/or Food Studies.
- Practical and Applied Arts, and Commercial Cooking programs will continue to be offered. Within the context of Commercial Cooking, students learn about safety and sanitation in the preparation and storage of food. The precautions taken must follow the direction of the Chief Medical Health Officer and Re-Open Saskatchewan, including the Restaurant and Licensed Establishments Guidelines as applicable for their facility.
- Any food contact surfaces, including water fountains/dispensing equipment, must be disinfected with a product safe for food surfaces or immediately rinsed following disinfection.
- Garbage bins should be emptied frequently.

SAFETY PRECAUTIONS IN THE SCHOOL*

HYGIENE

Proper hand hygiene is a key element to reducing the spread of illness. Students will be taught and expected to follow proper hand hygiene. This includes washing hands with soap and water for at least 20 seconds and the frequent use of hand sanitizer. Visual instructions for proper hand washing will be displayed beside every sink.

Hand sanitizer will be available at all entrances and in every classroom. Students are encouraged to bring their own bottle of hand sanitizer.

There will be numerous prompts to wash hands or use hand sanitizer throughout the day, such as when first entering the building, entering the classroom, or immediately before and after recess.

MASKS AND EYE PROTECTION

According to the Saskatchewan Health Authority and the Ministry of Education, the use of masks is determined by each school board. As COVID-19 can be transmitted by people who do not yet have the

symptoms or may never have the symptoms (pre-symptomatic, asymptomatic), the following additional measures will be implemented by SCS to help reduce transmission of the illness:

- Students in grades 4-12 will be required to wear a reusable cloth mask at school when not in their assigned learning space. Masks to be provided by the student.
- Staff members will be required to wear a reusable cloth mask at school when not in their assigned learning/working space.
- Other visitors to the school, including parents and caregivers, will be required to wear a suitable mask while on school property when outside of a vehicle.

* Safety precautions are subject to change at any time based on the most recent updates to the Re-Open Saskatchewan Plan.

APPENDIX A – COVID-19 Symptoms

Testing is available and recommended if someone has unexplained new or worsening symptoms (even mild symptoms) that may include one or more of the following:

- Fever
- Cough
- Headache
- Muscle and/or joint aches and pains
- Sore throat
- Chills
- Runny nose
- Nasal congestion
- Conjunctivitis
- Dizziness
- Fatigue
- Nausea/vomiting
- Diarrhea
- Loss of appetite (difficulty feeding for children)
- Loss of sense of taste or smell
- Shortness of breath
- Difficulty breathing