Board Meeting Minutes

August 20, 2026

OUR MISSION

"SCS exists to assist families by providing a Christ-centered education that disciples students to strengthen the family, serve the Church and influence the world."

TRUSTEES PRESENT					
	Present	Regrets		Present	Regrets
Trevor Reid (Chair)	*		Haven Roy		*
Sara Buckingham (Vice Chair)		*			
Ken Berg	*				
Joshua Frost	*				
Tamara Hominuke	*				

OTHER GUESTS	
Mr. Murray Long (Principal)	Leona Kent (Board Administrative Assistant)
Mr. David Harris (CEO/Director)	

Meeting location: Room 314
Meeting start time: 7:00 p.m. Meeting called to order: 7:10 p.m.

1. **Welcome/Prayer/Encouragement—Ken Berg**
   "For we are God's handiwork, created in Christ Jesus to do good works which God prepared in advance for us to do." Ephesians 2:10

2. **MOTION:** *As per policy EL-5, Financial Condition& Activities, the director shall not make a single purchase or commitment of greater than $10,000. As such, I am requesting approval from the Board to disburse an estimated $35,000.00 for the supply and installation of concrete topping by Contour Developments Corp. to repair the gym floor.*
   Moved by Trevor. Seconded by Joshua. Carried by email on July 30, 2026.
   MOTION: #2026-39

3. **Approval of Agenda & Adoption of Minutes**
   MOTION: *That the Board approve the August 20, 2026, agenda as presented.*
   Moved by Ken. Seconded by Joshua. Carried.
   MOTION: #2026-40

   MOTION: *To adopt minutes from the June 18, 2026, Board Meeting as circulated on June 25, 2026.*
   Moved by Trevor. Seconded by Joshua. Carried.
   MOTION: #2026-41

4. Key Leaders Reports

a. Director's Report

Financials at the Auditors will present Audited Financials in October.
Discussion on the progress/development of the gym and MPR floors.
Discussion on the staff unrest.
Discussion on the delay of the installation of the swing set.

b. Principal's Report

Discussion on the enrolment numbers and any more families to register.
Staff roles that are new for SCS.

5. Independent Consultation: Sara

Discussion on hiring a third-party consultant to provide an external review of staff and leadership.

6. Membership Engagement Team: (Ken, Joshua, Gwendolen Coziahr, Jason Moffat)

BBQ First Day of School, September 2, Wednesday.
Library was requested for Sept 2 at 9:00 am for prayer.
Joshua is setting up coffee.
Trevor will give the Board Welcome and present the board teams that membership can participate.
Ken & Murray will arrange for BBQ's and board members can help wherever needed.
Copies of the Nomination Package will be available for the board to give to anyone interested in becoming a trustee.

7. Board Development Team: (Tamara, Haven, Karen Kotanko)

Nominations for fall AGM. Nominations open on August 27, Thursday to September 24, Thursday.
Number of candidates for nomination will be 5.

8. Policy Review Team: Board Self Monitoring (Sara)

Not presenting this mtg.

9. Succession Vision Committee (Trevor, Tamara, Joshua, Myron Johnson, Derek McWilliam)

Committee has met and developed a flow chart for Succession 2030.

10. Effectiveness Review (Sara)

Not presenting this mtg.

11. Other Business/Action Items

Meeting adjourned 9:35 p.m.

Printed Name: _____Signature: _____

UPCOMING EVENTS	
August 27-Sept 24	SSCE Nominations Open
September 2	First Day of School with Family BBQ
September 11-12	In His Service Volleyball Tournament
September 17	Academic Awards (Grades 9-12)
September 17	**SSCE Board Meeting**