



Board Meeting Minutes

October 16, 2025

OUR MISSION

"SCS exists to assist families by providing a Christ-centered education that disciples students to strengthen the family, serve the Church and influence the world."

TRUSTEES PRESENT

| | Present | Regrets | | Present | Regrets |
|------------------------------|---------|---------|-----------------|---------|---------|
| Trevor Reid (Chair) | * | | Joshua Frost | * | |
| Sara Buckingham (Vice Chair) | * | | Tamara Hominuke | * | |
| Ken Berg | * | | Amanda Munshaw | * | |
| Sandra Dick | * | | Haven Roy | * | |
| Regan Espeseth | * | | | | |

OTHER GUESTS

| | |
|---------------------------------|---|
| Mr. Murray Long (Principal) | Leona Kent (Board Administrative Assistant) |
| Mr. David Harris (CEO/Director) | |

Meeting location: Jr Arts Room

Meeting start time: 7:00 p.m.

Meeting called to order: 7:10 p.m.

1. Welcome/Prayer/Biblical Reflection—Haven Roy

"For we are God's handiwork, created in Christ Jesus to do good works which God prepared in advance for us to do." Ephesians 2:10

2. Approval of Agenda & Adoption of Minutes/Notes from the September 18, 2025, Meeting

MOTION: *That the Board approve the agenda as presented.*

Moved by Amanda. Seconded by Trevor. Carried.

MOTION: #2025-70

MOTION: *To adopt minutes from the September 18, 2025, Board Meeting as circulated on September 19, 2025.*

To remove the sentence in 3b of Principal's Reports "Review of Mega End to be completed in November".

Moved by Amanda. Seconded by Trevor. Carried.

MOTION: #2025-71

3. MOTION: *As per policy EL-5, Financial Condition & Activities, the Director shall not make a single purchase or commitment of greater than \$10,000. As such, I am requesting approval from the Board to disburse \$117,495.00 (plus taxes) to install a new Pulastic seamless sports floor in the gym (with 2-colour logo) and to repaint and add lines to existing Pulastic floor in the MPR.*

Moved by Regan. Seconded by Sara. Carried by email on October 3, 2025.

MOTION: #2025-68

4. **MOTION:** *to adopt the Audited Financial Statements for the year ending June 30, 2025, as presented by Heagy LLP, Chartered Professional Accountants.*

Moved by Trevor. Seconded by Regan. Carried by email on October 8, 2025

MOTION: #2025-69

5. **Consent Agenda: Key Leaders Monitoring**

a. **Director's Report**

Audited Financials & Cash Flow

Monitoring Reports

MOTION: *that the Board has read the monitoring reports:*

EL- General Executive Constraint—Director

EL-8, Communication & Support to the Board—Director

EL-9, Emergency Executive Succession—Director and assessed them as demonstrating evidence of compliance with a reasonable interpretation of the policies.

Moved by Regan. Seconded by Ken. Carried.

MOTION: #2025-72

EL- 2, Treatment of Director's Staff & Volunteers

MOTION: *that the Board has read the monitoring report EL-2, Treatment of Director's Staff & Volunteers—Director and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Discussion on prescriptive language and definition of safe working conditions.

Moved by Sandra. Seconded by Joshua. Carried.

MOTION: #2025-73

EL- 7, Compensation & Benefits

MOTION: *that the Board has read the monitoring report EL-7, Compensation & Benefits—Director and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Discussion on the percentage number written in error, "91%" should read "95%".

Moved by Regan. Seconded by Sara. Carried.

MOTION: #2025-74

EL- 11, Transportation

MOTION: *that the Board has read the interpretation of EL-11, Transportation—Director and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Discussion on insurance costs and options.

Moved by Amanda. Seconded by Tamara. Carried.

MOTION: #2025-75

EL- 14, Annual Marketing Plan

MOTION: *that EL-14, Annual Marketing Plan—Director and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Moved by Tamara. Seconded by Sandra. Carried.

MOTION: #2025-76

Discussion on the purpose of this monitoring report and the review of changes to this monitoring report.
Recommendation that this monitoring report be re-written as an End or removed. EL-14 to be presented on November 26, 2025, SSCE Board meeting for discussion with consultant.

b. Principal's Report

MOTION: *that the following monitoring reports:*

EL- General Executive Constraint—Principal

EL-1, Treatment of Students & Parents—Principal

EL-8, Communication & Support—Principal

EL-9, Emergency Executive Succession—Principal

EL-12, Admissions—Principal

EL-13, Non-SCS Student Participation—Principal

Defer to November 20 meeting.

Moved by Sandra. Seconded by Tamara. Carried.

MOTION: #2025-77

EL- 3, Treatment of Principal's Staff & Volunteers--

MOTION: *that the Board has read the interpretation of EL-3, Treatment of Principal's Staff & Volunteers—Principal and assessed it as a reasonable interpretation of the policy.*

Moved by Amanda. Seconded by Tamara. Carried.

MOTION: #2025-78

6. Effectiveness Review Schedule

Director has contacted the SELU (Saskatchewan Educational Leadership Unit) and they will be giving recommendations of cost and schedule next week.

7. Membership Engagement Team: (Ken, Joshua, Gwendolen Coziahr, Jason Moffat)

2025-26 Surveys to the Membership Schedule:

November Survey will coincide with End-4, Physical

January Survey will coincide with End-3, Social

February Survey will coincide with End-2, Intellectual

March Survey will coincide with End- 1, Spiritual

Appointment of non-trustee Society Member, Jason Moffat, to Membership Engagement Team for one year term.

8. Board Development Team: (Amanda, Tamara, Haven, Karen Kotanko, Ogbaide Osimewun Biodun)

Nominations for SSCE Board Candidates. Sara Buckingham, candidate for second term.

AGM set up:

Meet & Greet—snacks and coffee, Parent Connection Group will be asked to volunteer.

Scrutineers & Sign in for Members, need volunteers-2 minimum.

9. Policy Review Team: Board Self Monitoring (Sara)

GP-3, Board Job Contributions

GP-4, Chairperson’s Role

Discussion on monitoring the Board budget quarterly. Review of Constitution and Bylaws in the coming months.
MOTION: *to modify BMD-4, Monitoring Key Employees’ Performance to remove EL-15, Strategic Plans from the monitoring schedule.*

Moved by Amanda. Seconded by Tamara. Carried.

MOTION: #2025-79

10. Succession Vision Committee (Trevor, Tamara, Joshua, Myron Johnson)

This committee will set up a time to meet shortly.

11. Other Business/Action Items

Meeting adjourned: 9:45 p.m.

Printed Name: _____ Signature: _____

| UPCOMING EVENTS | |
|-------------------|-----------------------------|
| October 23, 2025 | SSCE Annual General Meeting |
| November 4, 2025 | Picture Re-Take Day |
| November 7, 2025 | K-12 Interviews, no school |
| November 20, 2025 | Elementary Character Awards |
| November 20, 2025 | SSCE Meeting |