



Board Meeting Minutes

November 26, 2025

OUR MISSION

"SCS exists to assist families by providing a Christ-centered education that disciplines students to strengthen the family, serve the Church and influence the world."

TRUSTEES PRESENT					
	Present	Regrets		Present	Regrets
Trevor Reid (Chair)	*		Amanda Munshaw		*
Sara Buckingham (Vice Chair)	*		Haven Roy		*
Ken Berg	*				
Joshua Frost	*				
Tamara Hominuke	*				

OTHER GUESTS

Mr. Murray Long (Principal)	Leona Kent (Board Administrative Assistant)
Mr. David Harris (CEO/Director)	Wayne Doerksen (Board Advisor and Consultant)
	Andrew Savenye (Principal of Riverside School, observer)

Meeting location: Jr Arts Room

Meeting start time: 7:00 p.m.

Meeting called to order: 7:07 p.m.

1. Welcome/Prayer/Biblical Reflection—Ken Berg

"For we are God's handiwork, created in Christ Jesus to do good works which God prepared in advance for us to do." Ephesians 2:10

Welcome to Wayne Doerksen, a guest as consultant and advisor to the SSCE Trustees and Andrew Savenye, Principal of Riverside School as an observer.

2. Approval of Agenda & Adoption of Minutes/Notes from the October 16, 2025, Meeting

MOTION: *That the Board approve the agenda as presented.*

Moved by Sara. Seconded by Tamara. Carried.

MOTION: #2025-80

MOTION: *To adopt minutes from the October 16, 2025, Board Meeting as circulated on October 17, 2025.*

Moved by Ken. Seconded by Joshua. Carried.

MOTION: #2025-81

3. Key Leaders Monitoring

a. Director's Report

Audited Financials & Cash Flow (July to October)

Discussion on including the Board budget balance for the SSCE meetings.

Discussion on developing and implementing Employee Relations Committees for SCS staff.

Discussion on the process of sending out surveys to the staff, parents and membership.

Monitoring Report

EL- 14, Annual Marketing Plan

MOTION: *that the Board has read EL-14, Annual Marketing Plan—Director and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Moved by Tamara. Seconded by Sandra. Carried.

MOTION: #2025-76 (motion made in October 16 SSCE Board Meeting)

Discussion on the purpose of this monitoring report and the review of changes to this monitoring report. Recommendation that this monitoring report be re-written as an End or removed.

MOTION: *that the Trustees have reviewed EL-14, Marketing Plan—Director and have assessed that this monitoring report be removed from the reporting schedule.*

Moved by Joshua. Seconded by Tamara. Carried.

MOTION: #2025-82

b. Principal's Report

ACSI review was completed on Murray—the outcomes will be presented at the next Board Mtg.

Murray had surveyed his staff to gather evidence for EL-3, he was able to get evidence and data. Trustees have asked for further evidence. Murray requested that he present evidence for the February 12 SSCE Meeting.

Discussion on the EL-2 and EL-3 points #4 & #5 should be removed as they are not aligned with a Governance Policy Board.

MOTION: *that the Board has reviewed EL-2, Treatment of Director's Staff & Volunteers and EL-3, Treatment of Principal's Staff & Volunteers, point #4 and point #5 to be removed from the EL's.*

Moved by Sara. Seconded by Tamara. Carried.

MOTION: #2025-83

Proposed MOTION: *that the Board has read the interpretation of the Ends:*

End-1, Spiritual Development

End-2, Intellectual Development

End-3, Social Development

End-4, Physical Development

and assessed them as demonstrating a reasonable interpretation of the policy.

Moved by _____ . Seconded by _____ . Carried?

MOTION: #2025-

Discussion on Ends and the Trustees will meet for further discussion on reviewing, revising or rewriting.

Wayne Doerksen reminded the Trustees that presenting the gospel does not guarantee all children will accept the gospel. "Opportunity to accept the gospel, should be given to all students" this would be a better End to show evidence.

Proposed MOTION: *that the Board has read the interpretation of monitoring reports:*

EL- General Executive Constraint—Principal

EL-1, Treatment of Students & Parents—Principal

EL-8, Communication & Support—Principal

EL-9, Emergency Executive Succession—Principal

EL-12, Admissions—Principal

*EL-13, Non-SCS Student Participation—Principal
and assessed them as demonstrating a reasonable interpretation of the policy.*

Moved by _____ . Seconded by _____ . Carried?

MOTION: #2025-

These EL's are deferred to a later date.

4. Effectiveness Review Schedule

Director continues to wait for Effectiveness Review schedule.

5. Membership Engagement Team: (Ken, Joshua, Gwendolen Coziah, Jason Moffat)

2025-26 Surveys to the Membership, Parents, Staff Schedule:

November Survey will coincide with End-4, Physical—completed.

January Survey will coincide with End-3, Social—Trustees will meet to develop the next survey.

February Survey will coincide with End-2, Intellectual

March Survey will coincide with End- 1, Spiritual

6. Board Development Team: (Amanda, Tamara, Haven, Karen Kotanko, Ogbade Osimewun Biodun)

Nothing for this meeting to report.

7. Policy Review Team: Board Self Monitoring (Sara)

GP-5, Board Team Principles-defer to Dec 17 SSCE Meeting

GP-6, Board Team Structure-defer to Dec 17 SSCE Meeting

GP-6.1, Audit Review Team Mandate-defer to Dec 17 SSCE Meeting

GP-6.2, Board Development Team Mandate-defer to Dec 17 SSCE Meeting

GP-6.4, Membership Engagement Team Mandate-defer to Dec 17 SSCE Meeting

8. Succession Vision Committee (Trevor, Tamara, Joshua, Myron Johnson)

Nothing for this meeting to report.

9. Other Business/Action Items

Nothing for this meeting to report.

Motion to adjourned: 10:30 p.m.

Printed Name: _____ Signature: _____

UPCOMING EVENTS	
December 17, 2025	SSCE Meeting (Wednesday, Room 314)
December 18, 2025	Christmas Program
December 22-Jan 2	Christmas Break
January 9-10, 2026	Deep Freeze BB Boys Tournament
January 15, 2025	SSCE Meeting
January 16-17, 2026	Deep Freeze BB Girls Tournament