



## Board Meeting Minutes

December 17, 2025

### OUR MISSION

*"SCS exists to assist families by providing a Christ-centered education that disciplines students to strengthen the family, serve the Church and influence the world."*

TRUSTEES PRESENT					
	Present	Regrets		Present	Regrets
Trevor Reid (Chair)	*		Amanda Munshaw	*	
Sara Buckingham (Vice Chair)	*		Haven Roy	*	
Ken Berg	*				
Joshua Frost	*				
Tamara Hominuke	*				

### OTHER GUESTS

Mr. Murray Long (Principal)	Leona Kent (Board Administrative Assistant)
Mr. David Harris (CEO/Director)	

Meeting location: Video Call

Meeting start time: 7:00 p.m.

Meeting called to order: 7:08 p.m.

#### 1. Welcome/Prayer/Biblical Reflection—Sara Buckingham

"For we are God's handiwork, created in Christ Jesus to do good works which God prepared in advance for us to do." Ephesians 2:10

#### 2. Approval of Agenda & Adoption of Minutes/Notes from the November 26, 2025, Meeting

**MOTION:** *That the Board approve the agenda as presented.*

Moved by Tamara. Seconded by Ken. Carried

**MOTION:** #2025-85

**MOTION:** *To adopt minutes from the November 26, 2025, Board Meeting as circulated on November 27, 2025.*

Moved by Ken. Seconded by Joshua. Carried.

**MOTION:** #2025-86

#### 3. **MOTION:** *As per policy EL-5, Financial Condition & Activities, the director shall not make a single purchase or commitment of greater than \$10,000. As such, I am requesting approval from the Board to disburse \$49,634.03 of the Bolivia program's fundraising proceeds to purchase 17 airline tickets for the 2026 mission training trip.*

Moved by Sara. Seconded by Joshua. Carried by email responses, December 5, 2025.

**MOTION:** #2025-84

#### 4. Key Leaders Monitoring

##### a. Director's Report

Audited Financials & Cash Flow & Board Budget Balance

Faith Community Conference in January organized by Allie Thiessen to help build partnerships with community churches.

Discussion on Renew & Rise Campaign, Phase II

Discussion on the Giving Tuesday-Financial Assistance Campaign There was good support from the membership to this program.

Employee Relations Committees have started to get organized, Support Staff and Teachers will have separate committee.

##### b. Principal's Report

EL- 3, Treatment of Principal's Staff & Volunteers: Deferred to February 12, 2026, SSCE Board Meeting. Outcomes from the ACSI review of Principal will be presented at a later date.

**MOTION:** that the Board has read the interpretation of the Ends:

*End-1, Spiritual Development*

*End-2, Intellectual Development*

*End-3, Social Development*

*End-4, Physical Development*

*and assessed them as demonstrating a reasonable interpretation of the policy.*

Moved by Trevor. Seconded by Amanda. Carried.

**MOTION: #2025-87**

**MOTION:** that the Ends read "Saskatoon Christian School students" and remove "Saskatoon Christian School Graduates".

Moved by Ken. Seconded by Joshua. Carried.

**MOTION: #2025-88**

**MOTION:** that the Board has read the interpretation of monitoring reports:

*EL- General Executive Constraint—Principal*

*EL-8, Communication & Support—Principal*

*EL-9, Emergency Executive Succession—Principal*

*EL-12, Admissions—Principal*

*EL-13, Non-SCS Student Participation—Principal*

*and assessed them as demonstrating a reasonable interpretation of the policy.*

Moved by Tamara. Seconded by Trevor. Carried.

**MOTION: #2025-89**

Principal to present the evidence for EL, EL-1, 8, 9, 12, 13 and include the interpretation of EL-1, Treatment of Students & Parents for January 15, SSCE Board Meeting.

Principal to present End 4, Physical Development and evidence for EL-3 for February 12, SSCE Board Meeting.

Discussion on clarification of EL-13, point 2. This will be reviewed by Trustees for January 15 SSCE Board Meeting.

Discussion on EL-8, Communication & Support, #9 updating the grammar.

**MOTION:** *that #9 of EL-8, Communication & Support change to read:*

*"Neglect to supply all items delegated to either of the Key Leaders that are required by law, regulation, or contract to be board-approved, along with the applicable monitoring information, on the required approvals agenda."*

Moved by Amanda. Seconded by Sara. Carried.

**MOTION: #2025-90**

**5. Effectiveness Review Schedule**

Bob Bayles, H.U.B. Research, meeting to be scheduled in February to discuss effectiveness review of Director, Principal and Board.

**6. Membership Engagement Team: (Ken, Joshua, Gwendolen Coziah, Jason Moffat)**

2025-26 Surveys to the Membership Schedule:

November Survey is completed. Discussion on presenting the results to the membership.

January Survey will coincide with End-3, Social

February Survey will coincide with End-2, Intellectual

March Survey will coincide with End- 1, Spiritual

**7. Board Development Team: (Amanda, Tamara, Haven, Karen Kotanko, Ogbaide Osimeuwun Biodun)**

The BDT has not met but there have been some contacts made to involve new members to the Board Teams.

**8. Policy Review Team: Board Self Monitoring (Sara)**

GP-5, Board Team Principles

"#7. All team members shall abide by the same Code of Conduct as governs the Board." Board has not been in compliance with this Governing Policy.

Board Candidacy Declaration forms will be presented in January 15 SSCE Board Meeting for all Trustees and team members to read and sign, then compliance would be met.

**MOTION:** *that the Trustees have reviewed the following GP's and found that they were in compliance:*

*GP-6, Board Team Structure*

*GP-6.1, Audit Review Team Mandate*

*GP-6.2, Board Development Team Mandate*

*GP-6.4, Membership Engagement Team Mandate*

Moved by Tamara. Seconded by Joshua. Carried.

**MOTION: #2025-91**

GP-7, Board Team Expenses (will be reviewed in Jan 15 meeting)

GP-8, Code of Conduct (will be reviewed in Jan 15 meeting)

GP-9, Investment in Governance (will be reviewed in Jan 15 meeting)

**9. Succession Vision Committee (Trevor, Tamara, Joshua, Myron Johnson)**

Have not met.

**10. Other Business/Action Items**

No other business.

**MOTION:** *to adjourn the meeting.*

Moved by Tamara. Seconded by Trevor. Carried.

**MOTION: #2025-92**

9:45 p.m.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

UPCOMING EVENTS	
December 18, 2025	Christmas Program
December 22-Jan 2	Christmas Break
January 9-10, 2026	Deep Freeze BB Boys Tournament
<b>January 15, 2025</b>	<b>SSCE Meeting</b>
January 16-17, 2026	Deep Freeze BB Girls Tournament