



Board Meeting Minutes

August 21, 2025

OUR MISSION

"SCS exists to assist families by providing a Christ-centered education that disciples students to strengthen the family, serve the Church and influence the world."

TRUSTEES PRESENT					
	Present	Regrets		Present	Regrets
Regan Espeseth (Chair)	*		Tamara Hominuke	*	
Sara Buckingham (Vice Chair)	*		Amanda Munshaw	*	
Ken Berg		*	Trevor Reid	*	
Sandra Dick	*		Haven Roy	*	
Joshua Frost	*				

OTHER GUESTS	
Mr. Murray Long (Principal)	Leona Kent (Board Administrative Assistant)
Mr. David Harris (Executive Director)	

Meeting location: SCS Room 314

Meeting start time: 7:00 p.m.

Meeting called to order: 7:12 p.m.

1. Welcome/Prayer/Biblical Reflection—Amanda Munshaw

"May God, who gives this patience and encouragement, help you live in complete harmony with each other, as is fitting for followers of Christ Jesus. Then all of you can join together with one voice, giving praise and glory to God, the Father of our Lord Jesus Christ." Romans 15:5-6

2. Approval of Agenda & Adoption of Minutes/Notes from the June 19, 2025, Meeting

MOTION: *To approve the agenda and consent agenda.*

Moved by Regan. Seconded by Trevor. Carried.

MOTION: #2025-42

MOTION: *To adopt minutes from the June 19, 2025, Board Meeting as circulated on June 20, 2025.*

Moved by Amanda. Seconded by Sara. Carried.

MOTION: #2025-43

3. Consent Agenda: Reports to Receive and Review

a. Director's Report

Financials/Budget/Cash Flow—Financials will be presented after the audit has been completed.

EL-4, Financial Planning

MOTION: *that the Board has read the monitoring report EL-4, Financial Planning—Director and assessed it as demonstrating evidence of compliance with reasonable interpretation and evidence of the policy.*

Moved by Trevor. Seconded by Sandra. Carried.

MOTION: #2025-44

EL-5, Financial Condition & Activities

MOTION: *that the Board has read the monitoring report EL-5, Financial Condition & Activities—Director and assessed it as demonstrating evidence of compliance with reasonable interpretation and evidence of the policy.*

Moved by Trevor. Seconded by Sandra. Carried.

MOTION: #2025-45

EL-6, Asset Protection

Proposed MOTION: *that the Board has read the monitoring report EL-6, Asset Protection—Director and assessed it as demonstrating evidence of compliance with reasonable interpretation and evidence of the policy.*

Request for clarification of the evidence EL-6, Asset Protection. Moved to September 18 meeting.

MOTION: #2025-

EL-16, Staff Conduct

MOTION: *that the Board has read the monitoring report EL-16, Staff Conduct—Director and assessed it as demonstrating evidence of compliance with reasonable interpretation and evidence of the policy.*

Moved by Trevor. Seconded by Joshua. Carried.

MOTION: #2025-46

MOTION: *that EL-17, Staff Hiring (bullet 2 read) “Shall not fail to employ teachers that meet the appropriate qualifications and be certified to teach in Saskatchewan. All teachers must have:”*

Moved by Amanda. Seconded by Sara. Carried.

MOTION: #2025-47

EL-17, Staff Hiring

MOTION: *that the Board has read the monitoring report EL-17, Staff Hiring—Director and assessed it as demonstrating evidence of compliance with reasonable interpretation and evidence of the policy.*

Moved by Amanda. Seconded by Sandra. Carried.

MOTION: #2025-48

b. Principal’s Report

Staff Survey Direct Inspection: EL-3, Treatment of Principal’s Staff & Volunteers

MOTION: *that the Board has reviewed the evidence of the Direct Inspection of EL-3, Treatment of Principal’s Staff & Volunteers and found that it did not demonstrate evidence of compliance.*

Moved by Trevor. Seconded by Amanda. Carried. Further presentation of action plan to be presented August 21 SSCE Board Meeting.

MOTION: #2025-36

Presentation of Action Plan from the EL-3 survey feedback.

MOTION: *that EL-3, Treatment of Principal’s Staff & Volunteers, be reported monthly until sufficient evidence demonstrates compliance of the monitoring report.*

Moved by Amanda. Seconded by Trevor. Carried.

MOTION: #2025-49

MOTION: *That the September Monitoring Report Schedule move from September to November for 2025. The interpretation of the Monitoring Reports be provided in October 2025. Excluding EL-3, as this will be reported monthly.*

Moved by Amanda. Seconded by Tamara. Carried.

MOTION: #2025-50

4. Membership Engagement Team (Ken, Sandra, Joshua, Stephen Penner, Gwendolen Coziahr)

Survey reports and summaries to KL's in September ** this is to be sent from MET.

Staff Survey will be 2 times per year to evaluate the EL-3 monitoring report, evidence of compliance to be presented monthly.

5. Board Development Team (Amanda, Tamara, Haven, Karen Kotanko, Ogbaide Osimewun Biodun)

Sept 5 to Oct 3 Nominations Open for SSCE Trustees, looking for "up to 3 Candidates"

During BBQ, trustees will visit with potential candidates and be seeking for anyone who would like to be involved with the SSCE Board.

6. Policy Review Team (Sara)

MOTION: *to include the following in EL-2, Treatment of Director's Staff & Volunteers:*

"#4. Fail to monitor the work of each staff member and provide timely performance reviews that are consistent with stated Job Descriptions and designed to foster professional development.

#5. Fail to promote and provide staff development."

Moved by Sara. Seconded by Joshua. Carried.

MOTION: #2025-51

MOTION: *to include the following in EL-3, Treatment of Principal's Staff & Volunteers:*

"#4. Fail to monitor the work of each staff member and provide timely performance reviews that are consistent with stated Job Descriptions and designed to foster professional development.

#5. Fail to promote and provide staff development."

Moved by Sara. Seconded by Joshua. Carried.

MOTION: #2025-52

Review and update on EL- 9, 11, 12, 13, 14, 15.

MOTION: *that monitoring report EL-9, Emergency Executive Succession has been reviewed and no changes to the monitoring report as this time.*

Moved by Joshua. Seconded by Sandra. Carried.

MOTION: #2025-53

MOTION: *that monitoring report EL-11, Transportation has been reviewed and no changes to the monitoring report as this time.*

Moved by Joshua. Seconded by Sandra. Carried.

MOTION: #2025-54

MOTION: *that monitoring report EL-12, Admissions, has been reviewed and bullet #3 reads, "who are in alignment with the SCS Vision, Mission, Core Values and clarifying statements."*

Moved by Joshua. Seconded by Sandra. Carried.

MOTION: #2025-55

MOTION: *that monitoring report EL-13, Non-SCS Student Participation has been reviewed and no changes to the monitoring report as this time.*

Moved by Joshua. Seconded by Sandra. Carried.

MOTION: #2025-56

MOTION: *that monitoring report EL-14, Marketing Plan, has been reviewed and no changes to the monitoring report as this time.*

Moved by Joshua. Seconded by Sandra. Carried.

MOTION: #2025-57

MOTION: *that monitoring report EL-15, Strategic Plan, has been reviewed and no changes to the monitoring report as this time.*

Moved by Joshua. Seconded by Sandra. Carried.

MOTION: #2025-58

7. Other Business/Action Items

August Staff Training serving—Thursday, August 28 noon Sara, Sandra and Amanda will serve.

Sept 2 SCS First Day BBQ—volunteers to serve. Coffee served at 8:00-10:00 a.m. arrive at 7:30 a.m. by Regan and Sara.

MOTION: *that the Board accept Regan Espeseth stepping down as Chair, as of today.*

Moved by Amanda. Seconded by Tamara. Carried.

MOTION: #2025-59

MOTION: *that the Board appoint Trevor Reid as Chair, as of today.*

Moved by Regan. Seconded by Haven. Carried.

MOTION: #2025-60

Meeting adjourned: 10:20 p.m.

Printed Name: _____ Signature: _____

UPCOMING EVENTS	
August 28, 29	Staff Training Noon &/or Breakfast
Sept 2, 2025	First Day of School and BBQ
Sept 5 – Oct 3, 2025	Nominations open for SSCE Trustees
September 18, 2025	SSCE Board Meeting