



Board Meeting Minutes

June 19, 2025

OUR MISSION

"SCS exists to assist families by providing a Christ-centered education that disciples students to strengthen the family, serve the Church and influence the world."

TRUSTEES PRESENT					
	Present	Regrets		Present	Regrets
Regan Espeseth (Chair)		*	Tamara Hominuke		*
Sara Buckingham (Vice Chair)	*		Amanda Munshaw	*	
Ken Berg	*		Trevor Reid	*	
Sandra Dick	*		Haven Roy	*	
Joshua Frost	*				

OTHER GUESTS	
Mr. Murray Long (Principal)	Leona Kent (Board Administrative Assistant)
Mr. David Harris (Executive Director)	

Meeting location: SCS Fine Arts Room

Meeting start time: 7:00 p.m.

Meeting called to order: 7:12 p.m.

1. Welcome/Prayer/Biblical Reflection

"May God, who gives this patience and encouragement, help you live in complete harmony with each other, as is fitting for followers of Christ Jesus. Then all of you can join together with one voice, giving praise and glory to God, the Father of our Lord Jesus Christ." Romans 15:5-6

2. **MOTION:** to approve the changes to EL-17, Staff Hiring—Director & Principal to read:

The Key Employees:

- Shall not knowingly hire a teacher or staff member who does not live a lifestyle congruent with Saskatoon Christian School's stated vision, mission, values and clarifying statements.
- Shall not fail to employ teachers that meet the appropriate qualifications and be certified to teach in Saskatchewan. Accordingly, all teachers must have:
 - A personal relationship with Jesus Christ; be "born-again" and have a vibrant personal faith.
 - Spiritual maturity with academic and leadership abilities that will allow him/her to "train up a child in the way he should go".
 - A clearly expressed commitment to the Statement of Faith and clarifying statements of SCS.
- Shall not fail to have a minimum of two interviewers present for all hiring interviews.

Moved by Joshua. Seconded by Trevor. Carried by email May 29, 2025.

MOTION: #2025-31

3. **MOTION:** *As per policy EL-5, Financial Condition & Activities, the Director shall not make a single purchase or commitment of greater than \$10,000. As such, I am requesting approval from the Board to disburse up to \$14,400.00 (plus taxes) to purchase a replacement automatic floor scrubber (Nilfisk SC550).*

Moved by Amanda. Seconded by Sara. Carried by email June 9, 2025.

MOTION: #2025-32

4. **Approval of Agenda & Adoption of Minutes/Notes from the May 14, 2025, Meeting**

MOTION: *To approve the agenda and consent agenda.*

Moved by Amanda. Seconded by Sandra. Carried.

MOTION: #2025-33

MOTION: *To adopt minutes from the May 14, 2025, Board Meeting as circulated on May 22, 2025.*

Moved by Amanda. Seconded by Ken. Carried.

MOTION: #2025-34

5. **Consent Agenda: Reports to Receive and Review**

a. Director's Report

Discussion on Suncorp evaluation.

Discussion on the Staff & Parent surveys, the results and interpretations.

Discussion on staffing and job descriptions, for both Division and School Offices.

AP's presented and discussion on having them align with the EL's.

Financials/Budget/Cash Flow—no discussion

Staff Survey Direct Inspection: EL-2, Treatment of Director's Staff & Volunteers

MOTION: *that the Board has reviewed the evidence of the Direct Inspection of EL-2, Treatment of Director's Staff & Volunteers and assessed it as demonstrating evidence of compliance.*

Moved by Amanda. Seconded by Ken. Carried.

MOTION: #2025-35

EL-4, Financial Planning--Director

To be submitted and reviewed next meeting, August 21, 2025.

EL-5, Financial Condition & Activities—Director

To be submitted and reviewed next meeting, August 21, 2025.

EL-6, Asset Protection--Director

To be submitted and reviewed next meeting, August 21, 2025.

EL-16, Staff Conduct—Director

To be submitted and reviewed next meeting, August 21, 2025.

EL-17, Staff Hiring—Director

To be submitted and reviewed next meeting, August 21, 2025.

b. Principal's Report

Staff Survey Direct Inspection: EL-3, Treatment of Principal's Staff & Volunteers

MOTION: *that the Board has reviewed the evidence of the Direct Inspection of EL-3, Treatment of Principal's Staff & Volunteers and found that it did not demonstrate evidence of compliance.*

Moved by Trevor. Seconded by Amanda. Carried.

MOTION: #2025-36

E-1, Spiritual Development

MOTION: *that the Board has read the monitoring report E-1, Spiritual Development—Principal and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Moved by Amanda. Seconded by Ken. Discussion and review presented to Trustees. Carried.

MOTION: #2025-37

EL-16, Staff Conduct

MOTION: *that the Board has read the monitoring report EL-16, Staff Conduct—Principal and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Moved by Sandra. Seconded by Joshua. No discussion. Carried.

MOTION: #2025-38

EL-17, Staff Hiring

MOTION: *that the Board has read the monitoring report EL-17, Staff Hiring—Principal and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Moved by Sandra. Seconded by Ken. Carried.

MOTION: #2025-39

6. Membership Engagement Team (Ken, Sandra, Joshua, Stephen Penner, Gwendolen Coziahr)

Survey reports and summaries. MET to compile a summary of suggestions and interpretations to the Key Leader's in September.

7. Board Development Team (Amanda, Tamara, Haven, Karen Kotanko, Ogbaide Osimewun Biodun)

September 5 to October 3, Nominations open for SSCE Trustee positions

Discussion on having JoJo presentation to staff, families & community.

8. Policy Review Team (Sara)

Review and update on EL- 9, 11, 12, 13, 14, 15. Deferred to August 21, 2025 meeting.

Schedule of Effective Reviews on Trustees, Director and Principal. Consideration to have a 3-year rotation. This is deferred to August 21 meeting.

BMD-4, Monitoring Key Employees' Performance

MOTION: *to approve the following changes to BMD-4, Monitoring Key Employees' Performance: End 1, End 2, End 3 and End 4 to add an additional method of monitoring, Direct Inspection and the frequency of monitoring as annually.*

Moved by Amanda. Seconded by Trevor. Carried.

MOTION: #2025-40

MOTION: *to approve the following changes to BMD-4, Monitoring Key Employees' Performance: EL-2 and EL-3 to add an additional method of monitoring, Direct Inspection and the frequency of monitoring as semi-annually.*

Moved by Amanda. Seconded by Trevor. Carried.

MOTION: #2025-41

9. Other Business/Action Items

Representation at Grad 2025, June 27

August Staff Training, Thursday, August 28 noon meal for the staff. Sara, Sandra and Amanda to volunteer to serve on Thursday, August 28.

Sept 2 SCS First Day BBQ- Parent Connect will volunteer to help.

Meeting adjourned: 9:35 p.m.

Printed Name: _____ Signature: _____

UPCOMING EVENTS	
June 18-24, 2025	Final Exams
June 25, 2025	Last Day of School (K-8)
June 27, 2025	Grade 12 Graduation
August 21, 2025	SSCE Board Meeting