



Board Meeting Minutes

October 19, 2023

OUR MISSION

“SCS exists to assist families by providing a Christ-centered education that discipless students to strengthen the family, serve the Church and influence the world.”

TRUSTEES PRESENT					
	Present	Regrets		Present	Regrets
Myron Johnson (Chair)	*		Del Hutton	*	
Regan Espeseth (Vice Chair)	*		Katherine Meginbir	*	
Sara Buckingham	*				
Sandra Dick	*				

OTHER GUESTS	
Mr. Murray Long (Principal)	Leona Kent (Board Administrative Assistant)
Mr. David Harris (Executive Director)	

Meeting location: Saskatoon Christian School Fine Arts Room
 Meeting start time: 7:00 p.m.
 Meeting called to order: 7:05 p.m.

1. Welcome – Chair

2. Devotions/Prayer – Sandra

Gratitude and thanksgiving. Learn it and practise it.

3. MOTION: *As per emails, motion to approve the Executive Limitations as presented below:*

EL-16, Staff Conduct—The Key Employees shall not knowingly allow any school staff member to engage in behavior that conflicts with the school’s mission and values, or that undermines the school’s reputation or mission. Further, without limiting the scope of the above statement by the following list, the Key Employees shall not:

- 1. Knowingly allow any staff member to deviate from the school’s Statement of Faith and clarifying statements, or to fail to model biblical values, conduct and behaviors in their daily lives.*
- 2. Knowingly allow any staff member to engage in any behavior that may undermine the school’s reputation or mission.*
- 3. Knowingly allow any staff member to fail to demonstrate professionalism and respect in their interactions with students, parents, and colleagues, or to foster an environment of kindness, compassion and accountability.*
- 4. Evaluate staff members’ compliance with this policy without first establishing clear guidelines and procedures and shall not fail to provide support and guidance as needed to help staff meet these expectations.*

EL-17, Staff Hiring—The Key Employees shall not hire a teacher or staff member that knowingly does not live a lifestyle congruent with Saskatoon Christian School’s stated vision, mission, values and clarifying statements.
Moved by Sara. Seconded by Sandra. Passed via email September 25, 2023. Carried. **MOTION: #2023-49**

Request to have EL-16, Staff Conduct to be completed for June SSCE Board Meetings by each of the Key Leaders.
Request to have EL-17, Staff Hiring to be completed for September SSCE Board Meetings by each of the Key Leaders.

MOTION: *to approve the Audited Financials from Heagy LLP, Chartered Professional Accountants for the year ending June 30, 2023, as presented.*

Moved by Regan. Seconded by Sara. Carried. Passed via email October 11, 2023. **MOTION: #2023-50**

MOTION: *that the Board Development Team put forth these three nominees; Amanda Munshaw, Trevor Reid and Ken Berg to the membership for election at the Annual General Meeting, October 26, 2023.*

Moved by Del. Seconded by Sara. Passed via email October 12, 2023. Carried. **MOTION: #2023-51**

4. **Approval of Agenda & Adoption of Minutes/Notes from the September 18, 2023, Meeting**

MOTION: *To approve the agenda and consent agenda.*

Moved by Del. Seconded by Katherine. Carried. **MOTION: #2023-52**

MOTION: *To adopt minutes from the September 18, 2023, Board Meeting as circulated on September 20, 2023.*

Moved by Del. Seconded by Regan. Carried. **MOTION: #2023-53**

5. **Consent Agenda: Reports to Receive and Review**

a. **Executive Director’s Report**

Discussion of the format of the Director’s report. Discussion on the lack of speed & leadership from the Ministry about funding. Discussion on increased classroom sizes, staffing efficiency, classroom curriculum and tuition fees. Discussion on cash flow.

MOTION: *to amend item 8 of EL-5, Financial Condition and Activities, as follows: “Make a single purchase or commitment of greater than \$10,000, except for payments to:*

- *Workers Compensation Board (to a maximum annual limit of \$30,000)*
- *Saskatchewan School Boards Association (SSBA) for membership (to a maximum annual limit of \$20,000)*
- *SSBA for the general insurance program premium (to a maximum of \$15,000)*

Splitting orders to avoid this limit is not acceptable.”

Moved by Regan. Seconded by Katherine. Carried. **MOTION: #2023-54**

Audit Review Team has approved the Audited Financials that were presented to the board for approval. These audited financials have been sent to the membership in preparation for the AGM.

EL-15, Strategic Plans – Director

Discussion on the strategic plans of the school.

The Board to review the Strategic plans set forward from 2015 by Keith Walker and how they are still relevant. Research the 2015 Strategic Plan set in the Board file, and the EL’s and End’s. To find out if they are still relevant.

b. **Principal’s Report**

General Report

EL-12, Admissions – Principal

This EL was not met as the families for Admission to SCS do not commit to our Vision, Mission & Value statements. This form will be revised to reflect the commitment coming from new and existing families, during registration.

EL-15, Strategic Plans – Principal

6. **Membership Engagement Team (Katherine, Sara, Sandra, Karilyn Erickson, Gwendolen Coziahr, Allie Thiessen)**
MET has been shoulder tapping for events coming up. They did find the willingness of parents to step forward to help. MET is going to meet after the AGM. Corien N- has set the date for 40th Gala, March 2. Katherine will present an update at the AGM from the MET.

7. **Board Development Team (Shawn, Myron, Del, Amanda Munshaw, Tamara Hominuke, Karen Kotanko)**
Discussion from ACSI Board Education Seminars-sessions 1&2
Discussion on the ED and P general reports each month, could be read and discussed outside the meeting as the focus should be on the EL’s and End’s that are presented.

8. **Strategic Plans**
E-5, Community Engagement
School Community Council or Parent Auxiliary Committee—Board to research these committee to see if they could be implemented to increase engagement.
Decision to continue to work on this End.

E-1, Spiritual Development (Principal)

MOTION: to accept the revision of E-1, Spiritual Development to read:
SCS students are mature in their Christian faith, have Christ-like character and a deep love for God and others.
Moved by Sara. Seconded by Sandra. Carried. **MOTION: #2023-55**

9. **Other Business/Action Items**
Letter of Resignation from Trustee, Shawn Hermanson.
MOTION: that the Board of Trustees accept the resignation of Shawn Hermanson as of October 11, 2023.
Moved by Del. Seconded by Sandra. Carried. **MOTION: #2023-56**

MOTION: due to the resignation of a Trustee, the Board of Trustees is seeking 3 (three) positions at the Annual General Meeting on October 26, 2023.
Moved by Del. Seconded by Regan. Carried. **MOTION: #2023-57**

Meeting adjourned: 10:10 p.m.

Printed Name: _____ Signature: _____

UPCOMING EVENTS	
October 26	SSCE AGM 6:30 p.m.
October 27	Heritage Day
November 2	K-12 Parent/Teacher Interviews
November 16	SSCE Board Meeting 7:00 p.m.

