



Board Meeting Minutes

February 15, 2024

OUR MISSION

“SCS exists to assist families by providing a Christ-centered education that discipled students to strengthen the family, serve the Church and influence the world.”

TRUSTEES PRESENT

	Present	Regrets		Present	Regrets
Myron Johnson (Chair)	*		Del Hutton		*
Regan Espeseth (Vice Chair)	*		Katherine Meginbir	*	
Ken Berg		*	Amanda Munshaw	*	
Sara Buckingham	*		Trevor Reid	*	
Sandra Dick	phone				

OTHER GUESTS

Mr. Murray Long (Principal)	Leona Kent (Board Administrative Assistant)
Mr. David Harris (Executive Director)	

Meeting location: Saskatoon Christian School Fine Arts Room
Meeting start time: 7:00 p.m.
Meeting called to order: 7:05 p.m.

1. Welcome – Chair

2. Devotions/Prayer – Trevor

3. Approval of Agenda & Adoption of Minutes/Notes from the January 18, 2024, Meeting

MOTION: *To approve the agenda and consent agenda.*

Moved by Katherine. Seconded by Regan. Carried.

MOTION: #2024-07

MOTION: *To adopt minutes from the January 18, 2024, Board Meeting as circulated on January 19, 2024.*

Moved by Amanda. Seconded by Sara. Carried.

MOTION: #2024-08

4. Consent Agenda: Reports to Receive and Review

a. Director's Report

Discussion on the Administrative Policies from the Ministry.

EL-4, Financial Planning—Director

Discussion on capital spending and reserve funds. EL-4 will be presented on SSCE June 20, 2024 Meeting.

EL-5, Financial Condition & Activities—Director

EL-7, Compensation & Benefits—Director

Financials & Cash Flow

MOTION: *to reinvest the GIC of \$250,000 that is maturing on February 19, 2024. Investing \$150,000 in a 1-year GIC and \$100,000 in a 2-year non-redeemable. Both investments made in an insured fund account and the Director to investigate the best rate of return.*

Moved by Regan. Seconded by Trevor. Carried.

MOTION: #2024-09

MOTION: *as per policy EL-5, Financial Condition & Activities, the Director shall not make a single purchase or commitment of greater than \$10,000. As such, I am requesting approval from the Board to disburse \$16,512.00 of the Bolivia program's fundraising proceeds to pay the "in country" invoice for the 2024 mission training trip, including accommodations, meals, road transportation, cultural activities, and translation services.*

Moved by Trevor. Seconded by Katherine. Carried.

MOTION: #2024-10

b. Principal's Report

Discussion on the enrolment of Grade 9 students for 2024-2025.

ACSI Flourishing Schools Survey should start in April or May.

5. Monitoring Reports for Discussion and Approval

a. EL-9, Emergency Executive Succession—Director

MOTION: *that the Board has read the monitoring report EL- 9, Emergency Executive Succession—Director and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Moved by Amanda. Seconded by Regan. Carried.

MOTION: #2024-11

b. E-3, Social Development—Principal

MOTION: *that the Board has read the monitoring report E-3, Social Development—Principal and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Moved by Regan. Seconded by Trevor. Carried.

MOTION: #2024-12

c. EL-9, Emergency Executive Succession—Principal

MOTION: *that the Board has read the monitoring report EL-9, Emergency Executive Succession—Principal and assessed it as demonstrating evidence of compliance with a reasonable interpretation of the policy.*

Moved by Sara. Seconded by Katherine. Carried.

MOTION: #2024-13

6. Membership Engagement Team (Katherine, Sandra, Karilyn Erickson, Gwendolen Coziahr, Allison Thiessen)

Request for a motion to approve the changes to GP-6.4 Membership Engagement Team as presented to the board of trustees.

MOTION: *that the Board has read and approved the changes to GP- 6.4, Membership Engagement Team.*

Moved by Amanda. Seconded by Sara. Carried.

MOTION: #2024-14

7. Board Development Team (Regan, Del, Amanda, Tamara Hominuke, Karen Kotanko)

Nothing to report for this month.

8. Policy Review Team (Sara, Myron, Ken, Trevor)

Request for motions to the proposed changes to GP-5, GP-6, GP-6.1, GP-6.2, GP-7, GP-11, GP-12, GP-18, GP-19

MOTION: *to accept the changes to GP-5, Board Team Principles as presented to the Trustees.*

Moved by Trevor. Seconded by Katherine. Carried.

MOTION: #2024-15

MOTION: *to accept the changes to GP-6, Board Team Structure as presented to the Trustees.*

Moved by Trevor. Seconded by Katherine. Carried.

MOTION: #2024-16

MOTION: *to accept the GP-6.1, Audit Review Team Mandate as presented to the Trustees.*

Moved by Trevor. Seconded by Katherine. Carried.

MOTION: #2024-17

MOTION: *to accept the changes to GP-6.2, Board Development Team Mandate as presented to the Trustees.*

Moved by Trevor. Seconded by Katherine. Carried.

MOTION: #2024-18

MOTION: *to accept the changes to GP-7, Board Team Expenses as presented to the Trustees.*

Moved by Trevor. Seconded by Katherine. Carried.

MOTION: #2024-19

MOTION: *to accept the changes to GP-11, Board Linkage with Other Organizations as presented to the Trustees.*

Moved by Trevor. Seconded by Katherine. Carried.

MOTION: #2024-20

MOTION: *to accept the changes to GP-12, Board Planning Cycle & Agenda Control as presented to the Trustees.*

Moved by Trevor. Seconded by Katherine. Carried.

MOTION: #2024-21

MOTION: *to accept the changes to GP-18, Board Communications (External) as presented to the Trustees.*

Moved by Trevor. Seconded by Katherine. Carried.

MOTION: #2024-22

MOTION: *to accept the changes to GP-19, Board Communications (Internal) as presented to the Trustees.*

Moved by Trevor. Seconded by Katherine. Carried.

MOTION: #2024-23

9. Vibrant Community Value (Ken)

Tabled for March 21, 2024, SSCE meeting.

10. Other Business/Action Items

Meeting adjourned: 9:37 p.m.

Printed Name: _____ Signature: _____

UPCOMING EVENTS	
February 19-23	February Break
March 14	Elementary Character Awards
March 21	SSCE Board Meeting
March 24-April 3	Missions Trip 2024
March 29-April 8	Easter Break