

BOARD POLICY MANUAL

Type:	Governance Process	Approved:	October 25, 2011
Policy:	GP-9 Investment in Governance	Revised:	May 15, 2012
		Last Reviewed:	November 21, 2024

Consistent with its commitment to excellence in governance, the Board will invest in its governance capacity.

1. Candidates for Board membership shall be provided with information that clearly outlines the role of the Board, the necessary qualifications and the Board's expectations of board members.
2. Board skills, methods, and supports will be sufficient to assure governing with excellence.
 - 2.1. New board members shall receive a thorough orientation to ensure familiarity with the School's issues and structure, and the Board's process of governance.
 - 2.2. Board members shall have ongoing opportunity for continued training and education to enhance their governance capabilities.
 - 2.3. Outreach mechanisms will be used as needed to ensure the board's ability to listen to owner viewpoints and values.
 - 2.4. Outside monitoring assistance will be arranged so that the board can exercise sufficient control over organizational performance. This includes, but is not limited to, fiscal audit.
3. Costs will be prudently incurred, though not at the expense of endangering the development and maintenance of superior governance capability.
 - 3.1. The Board will establish annually prior to the budget cycle, and be accountable for an annual budget line for its own governance functions, which shall include funds for meeting costs, board member attendance at conferences and conventions, improvement of its governance function, costs of fiscal audit and any other outside monitoring assistance required, and costs of methods such as focus groups, surveys and opinion analyses to ensure the Board's ability to listen to owner viewpoints and values.
4. The Board will establish governance process policies that will serve as measurable standards against which the Board's performance can be evaluated.
 - 4.1. Under the leadership of the Chair, at least annually the Board will conduct a self-evaluation. As a result of this evaluation, the Board will establish a governance action plan with specific goals and objectives for improvement of identified areas.
 - 4.2. As part of its self-evaluation, the Board shall request the Key Employees' input regarding its compliance with its own policies.

4.3. The Board will monitor its adherence to its own Governance Process policies regularly. Upon the choice of the Board, any policy can be monitored at any time. However, at minimum, the Board will both review the policies, and monitor its own adherence to them, according to the following schedule:

<u>Policy</u>	<u>Monitor Compliance</u>	<u>Review Policy</u>
GP	Global Governance Process	Annually, then every 3 years
GP-1	Guiding Principles	Annually, then every 3 years
GP-2	Governing Style	Annually, then every 3 years
GP-3	Board Job Contributions	Annually, then every 3 years
GP-4	Chairperson's Role	Annually, then every 3 years
GP-5	Board Team Principles	Annually, then every 3 years
GP-6	Board Team Structure	Annually, then every 3 years
GP-7	Board and Team Expenses	Annually, then every 3 years
GP-8	Code of Conduct	Annually, then every 3 years
GP-9	Investment in Governance	Annually, then every 3 years
GP-10	Board Linkage With Ownership	Annually, then every 3 years
GP-11	Board Linkage With Other Organizations	Annually, then every 3 years
GP-12	Board Planning Cycle and Agenda Control	Annually, then every 3 years
GP-13	Governance Succession Planning	Annually, then every 3 years
GP-14	Special Rules of Order	Annually, then every 3 years
GP-15	Handling of Operational Complaints	Annually, then every 3 years
GP-16	Handling of Apparent Policy Violations	Annually, then every 3 years
GP-17	Requests for Presentations to the Board	Annually, then every 3 years
GP-18	Board Communications – External	Annually, then every 3 years
GP-19	Board Communications – Internal	Annually, then every 3 years
GP-20	Handling of Complaints Against Board Members	Annually, then every 3 years
BMD	Global Board-Management Delegation	Annually, then every 3 years
BMD-1	Clarity of Control	Annually, then every 3 years
BMD-2	Accountability of the Key Employees	Annually, then every 3 years
BMD-3	Delegation to the Key Employees	Annually, then every 3 years
BMD-4	Monitoring Key Employees' Performance	Annually, then every 3 years