

BOARD POLICY MANUAL

Type:	Governance Process	Approved:	December 13, 2011
Policy:	GP-6.4 Membership Engagement Team Mandate	Revised:	February 15, 2024
		Last Reviewed:	February 15, 2024

Purpose

The purpose of the Membership Engagement Team is to brainstorm and formulate recommendations to the board with respect to promoting engagement of membership and a sense of community. Included as part of this is periodically surveying the members of Saskatoon Society for Christian Education regarding their values and opinions on issues relating to the function and future of the school, and to communicate those findings to the Board, to assist the Board with making informed policies.

Terms of Reference

The Team shall be composed of a minimum of two (2) trustees and two (2) non-trustee society members. These terms are for a period of two (2) years.

Responsibilities

The responsibilities of the Membership Engagement Team are:

1. Hold regular meetings to develop a plan for ongoing Society linkage and make recommendations to the board with respect to promoting member engagement and a sense of community.
2. Hold special meetings for unexpected issues the Board may desire Society input on.
3. Provide monthly reporting to the Board.

Guidelines

The Membership Engagement Team will appoint a chairperson and a secretary and will record minutes of each meeting to keep the Board apprised of their progress.

The Membership Engagement Team will report to the Board only.

All findings from any form of surveying will be considered confidential and be treated as such. The members of the Membership Engagement Team will not work independently to collect information from Society members without direction to do so from the rest of the team.

Procedures

1. Ideas and recommendations with respect to promoting engagement and a sense of community will be first presented to the board and approved before any actions/execution.

2. All Membership Engagement questions will be approved by the Board prior to distribution to Society members.
3. Students will not be approached by the Membership Engagement Team without prior approval of the Principal.
4. The Membership Engagement Team will submit a question to the membership as needed.