

BOARD POLICY MANUAL

Type:	Executive Limitation	Approved:	April 19, 2011
Policy:	EL-8 Communication & Support to the Board	Revised:	October 26, 2023
		Last Reviewed:	October 26, 2023

Neither the Director nor the Principal shall permit the board to be uninformed or unsupported in its work.

Further, without limiting the scope of the above statement by the following list, the Key Leaders, for each of their respective areas of responsibility as outlined in other Ends and Executive Limitations policies, shall not:

1. Allow the Board to be without adequate information to support informed Board decisions, including relevant environmental scanning data, a representative range of staff and external points of view, and significant issues or changes within the external environment which may have a bearing on any existing Board policies, along with alternative choices and their respective implications.
2. Neglect to submit the monitoring data required by the Board (see policy on Monitoring Executive Performance) in a timely, accurate and understandable fashion, including explicit Director or Principal interpretations of the Board policies being monitored and evidence of compliance.
3. Let the board be unaware of any actual or anticipated non-compliance with any Ends or Executive Limitations policy, regardless of the Board's monitoring schedule.
4. Let the Board be unaware of any incidental information it requires, including anticipated media coverage, threatened or pending lawsuits, and material or publicly visible external and internal changes or events, including changes in executive personnel, and an annual membership list (including name, address, date became a member / ceased membership).
5. Allow the Board to be unaware that, in either of the Key Leaders' opinions, the Board is not in compliance with its own policies on Governance Process and Board-Management Delegation, particularly in the case of board behaviour that is detrimental to the work relationship between the Board and the Key Leaders.
6. Present information in an untimely manner, in unnecessarily complex or lengthy form, or in a form that does not clearly differentiate among monitoring, decision preparation, and general incidental or other information.
7. Allow the Board to be without a workable mechanism for official board, officer or board team communications.
8. Deal with the Board in a way that favours or privileges certain board members over others, except when (a) fulfilling individual requests for information or (b) responding to officers or teams duly charged by the Board.

9. Neglect to supply for the required approvals agenda all items delegated to either of the Key Leaders, yet required by law, regulation or contract to be board-approved, along with the applicable monitoring information.
10. Allow the Board to be without reasonable administrative support for board activities.